

**Kentucky State Beekeepers Association (KSBA)
Board Meeting Minutes
Thursday August 11, 2022**

Attendance: 8 total (8 officers/directors)

The meeting focused on State Fair preparations. It was held via web teleconferencing and was recorded.

KSBA President Jessica Mayes called the meeting to order at 7:02 p.m. ET.

The minutes from the July 21, 2022 meeting were presented and approved. Motioned by Tom Ballinger and seconded by Phil Craft. Motion passed.

Financial Topics

1. Treasurer Report – Jane Brown, Treasurer provided the update. She shared a report with the balances in the 4 Accounts: General Account \$14,803.39 CKHP \$41,803.39, State Fair \$3,710.35 State Apiarist \$9,340.09. She gave details on the recent activity for each account. The report was approved and accepted by the board. Motioned by Tom Ballinger and seconded by Phil Craft.

State Fair Committee

1. Planning Checklist Update – Scott presented the checklist. He showed that all but 2 activities are complete. Scott is waiting on the contract for our booth despite multiple contacts and attempts to get this complete. Admission tickets and badges were incorrect but Scott worked to resolve these issues. Scott has started to distribute the tickets and badges as appropriate to the KSBA officers and local associations.
2. Budget – Scott reviewed the budget in detail and showed that most completed charges are below or at budget. The group discussed options for skirting and backdrop solutions.
3. Local Association Volunteer Update – Scott showed that all days are covered. There are 2 days that are thin in terms of coverage but Scott has loaded in some KSBA management to help in those slots. Theresa Martin, Secretary, asked how association officers that were not found in the CKHP nor KSBA databases were handled. Scott responded that he sent an email to those officer groups asking that those individuals join KSBA or CKHP. Tom mentioned that he is unable to use the website to renew his KSBA registration. Scott told Tom to bring his membership dues to the fair. Rick LeMarr, Webmaster notified the group that he is behind on entering members into the KSBA membership database especially for paper applications.
4. KSBA Management Calendar – Scott shared the management calendar, including who will be staying in the KSBA sponsored hotel room. Tim Sheehan invited everyone who will be there Sunday to meet for breakfast prior to getting to work!
5. Kentucky Farm Bureau Honey Donation– KFB asked for 200 small jars for their breakfasts. This is well covered by the multiple producers who donated honey. Scott is in the process of labeling and dividing up the honey donations as needed.
6. American Honey Queen / ABF Update – The Honey Queen will be coming in on Monday, August 22 and leaving Sunday, August 28. Scott shared her schedule which is very detailed. Dr. Tammy Horn Potter will pick her up at the airport. The only outstanding item is assigning someone to take the Honey Queen to the airport.
7. Point of Sale System – Scott feels confident the system is up and working as he used it at HAS. It has its own SIM card so no internet access is needed. Rick reported that the SIM card method is reliable and inexpensive. Rick mentioned that the Point of Sale System needs to stay on the charger so it doesn't die from lack of batteries.
8. Daily Closing Report – Rick mentioned that this report needs to be ran at the end of every day. Given that Rick will not be able to attend the fair, he let the group know we can contact him as needed.

The meeting adjourned at 7:50 p.m. ET.