

**Kentucky State Beekeepers Association (KSBA)
Board Meeting Minutes
Thursday October 20, 2022**

Attendance: 14 total (8 officers/directors)

The meeting was held via web teleconferencing and was recorded.

KSBA President Jessica Mayes called the meeting to order at 7:00 p.m. ET.

The minutes from the August 11, 2022, and September 15, 2022 meeting were presented and approved.

Project Updates and New Projects

1. None.

Financial Topics

1. Treasurer User Names – Julie Steber, Assistant to the Treasurer, asked for verification of several user accounts at US Bank. She will send an email and then any no longer used will be removed.
2. Treasurer Report – Julie Steber provided the update. She shared a report with the balances in the 4 Accounts: General Account \$10,836.15 plus \$450 Restricted Funds for EKY Flood Relief CKHP \$36,542.30, State Fair \$16,416.10 State Apiarist \$8,340.09. The report was accepted as presented.
3. 990 Update – Jessica reported that the KSBA accountant filed the extension on 9/20. This was included in the new grant that was recently submitted. Jessica posted 3 years of documentation and tax information on our Google shared drive. Jane Brown Treasurer, is petitioning the state to allow KSBA to file taxes quarterly vs. monthly given the number of years we have been filing on time.
4. 501c5 to 501c3 Conversion – The last item the accountant needs are itemized expenditure 2022 expenses to date. Jane is providing these.
5. State Fair Hotel – R. Scott Moore, CKHP Program Manager reported that we did not receive an invoice for an extra night we needed at the hotel. The hotel had no record of the extra night which was a total of \$456. Scott is working to resolve this as the charge was put on his credit card.
6. 2023 Budget – Jessica emailed the draft budget and asked the board to ensure nothing was missed. She received a few suggested changes so she will send out a revised version for the board to finalize.
7. State Sales Taxes for Services – Jessica reported that we received notice from the Kentucky Department of Revenue that services will be taxed as of January 1, 2023. This could include items that affect us such as IT services from Rick LeMarr, Webmaster, honey testing. Jessica is consulting with the KSBA accountant to determine what services we need to pay taxes on.

Board Topics

1. November 19 Fall Meeting Date – Jessica reported that the Ohio State Beekeepers cancelled their fall meeting due to lack of interest in participating in their planned virtual event. This seems to be a common trend nationwide. Phil Craft, Director, reported that he is working with Dorothy Morgan, Executive Director of Kentucky Queen Bee Breeders Association, Inc. (KQBBA) to organize a joint meeting. Dorothy is organizing the speaker agenda with several

speakers and talks. Dr. Juliana Rangel (Texas A&M) is the keynote speaker who will be zoomed in. The location is the KSU Farm in Frankfort. KSBA will have a meeting over lunch.

2. KSBA Board of Director Elections – Theresa Martin Secretary, reported that there have been multiple candidates submitted for board positions. She explained that the process is the candidates complete a questionnaire which the board will review to verify the candidate is qualified and can then the candidate will be added to the ballot. She is working with Rick to determine if elections will be conducted electronically or in person at the November 19 Fall Meeting. Theresa brought up that if voting is conducted at the fall meeting in person, we need to ensure only KSBA members in good standing vote. Jessica mentioned that one option is to conduct voting electronically beforehand and then announce the results at the fall meeting. Theresa motioned that KSBA board of director positions be conducted 100% online. Tim Sheehan Director, seconded. The board voted and the motion passed. Lisa reminded the group to publish the candidate profiles online and in BeeLines.
3. Membership System Update – Theresa updated the group that we are planning a separate meeting to brief the board on solutions to resolve existing problems with the current membership management system. Theresa committed to scheduling the meeting in early December.
4. New Associations – Jessica proposed that we re-institute the \$100 donation to new associations starting up which will be affiliated with KSBA. Several new associations have recently started. Mike Mabry, Director, recommended we make this retroactive to the first of the year. The motion passed.

Certified Kentucky Honey Program (CKHP)

1. A2021-2031 K DFA Grant Update – Scott Moore, CKHP Program Manager, reported that the current grant ends mid-December. He received an updated reporting form.
2. 2023-2024 KADF Grant Application Update – Scott reported that the new grant request was submitted and has been processed. The current grant for \$57,500 is for 1 year. The new grant Scott and Jessica are submitting is for 2 years for ~\$105,050. Scott, Jessica, Tom, and Tammy will attend the Blue Committee meeting to discuss the application as the first step. There will be another meeting in November before the grant is finalized.
3. Bardstown Bourbon Company Partnership Update – Scott reported that he is working with 8 CKHP producers and the Bardstown Bourbon Company. CKHP will supply honey to produce 150 barrels of certified honey infused bourbon. This translates to ~45,000 bottles of bourbon. Bardstown Bourbon will highlight the producers on their website and potentially a national campaign, including individual labels per partner. This is an approximately 1-year process. The bourbon is finished but the honey infusion still needs to occur.
4. Honey Testing (Paleo / Jonoh Labs) Update – Scott has 17 CKHP and 3 non-CKHP samples he is preparing to submit to both labs. The turnaround is 3-4 weeks to receive results. Scott would like the results back in time to be included in the end of year grant reporting. Jonah does DNA sequencing. Paleo does pollen sampling. We will be able to compare the results produced by both labs, as well as compare with BCTC lab. Mike reported that Jonah labs is where he sent his honey for testing, and he was pleased with the results and the timeframe for receiving the results. Mike said the cost was \$90. Mike won the black jar honey contest at the State Fair which caused him to be curious to know what the content was of his honey. Having a sample of CKHP honey tested is not only a value for beekeepers but also verifies that honey is certified as produced in Kentucky. Theresa suggested that this would be an interesting article for BeeLines.

State Fair Committee

1. State Fair Coordinator – Scott reported that Tim Sheehan and Mike Mabry agreed to be co-coordinators of the 2023 state fair.

2. Producer / Association Payouts – Scott reported all payouts have been sent. He will check with Jane to verify that all checks have cleared.
3. Committee Meeting Update – Scott reported that the Fair Committee had their last meeting on Thursday. The group reviewed the budget for next year.
4. SOP Revision Update – Scott is working on updating the SOPs which he will then hand off to Tim and Mike.
5. Booth Contract – The only outstanding item from the 2022 State Fair is we have not been invoiced for the \$1000 booth fee. Tom and Scott are continuing to work with the State Fair folks to get this invoice and pay the fee.

Events and Outreach

1. Kentucky Farm Bureau – Jessica briefly reported we will be attending again this year in December.

Education Topics

1. Bee Schools – Tammy reported that the Eastern Kentucky Bee School is planned for January 21 and it will again this year be 100% virtual. This is hosted by the Perry County group and was well attended last year.
2. Beginning Beekeeping – Phil will be kicking this off for 2023 shortly. However, having done this for the last 2 years, he only received about 6 to 15 people per class. He suspects some also watch the video vs. attending live. Phil is willing to do this yet he needs help advertising this to boost attendance.

Call For New Business

1. HAS Update – Theresa reported that the HAS planning committee has strongly suggested that Kentucky host the conference in the first week of July 2023. HAS is struggling like many to garner the man power to host the conference. The hosting state is the one who coordinates the majority of the conference: venue selection, speakers, all logistics, etc. It was strongly suggested that Kentucky host the conference in Bowling Green, KY. Theresa told the HAS committee that she doubted that KSBA or any of the local associations have the manpower and strength to do this. Tom mentioned that as the prior Kentucky HAS representative, he received the same request and declined. Joe Taylor, Director, mentioned that it has been in Bowling Green many times in the past and that John Benhem spearheaded the effort. He also mentioned that it was held in Midway also. He indicated he was not supportive of Kentucky hosting in 2023. Lisa Anglin, Director, mentioned that given what this year is not appropriate but maybe we could host it in 2024 or 2025 and perhaps hold it at KSU. Tammy suggested that Cumberland University or NKU might be options for 2024 or 2025. She also reminded everyone that the organizing group must have the funds to support organizing such a large conference.

The board discussed and then agreed that Kentucky is not able to host this in 2023. Tammy will send Theresa some contacts to investigate this. She will also send the manual that is available for the conference organizing to the board.

The meeting adjourned at 8:32 p.m. ET.